



**Application for WELS-affiliated organizations for listing in the Yearbook  
of the Wisconsin Evangelical Lutheran Synod**

Name of Organization:		Date organized:
Address:		
City:	State:	Zip Code:
Telephone:	Web site:	E-Mail Address:
If your organization has more than one location, please indicate on the reverse side or on a separate page and check here: _____		

**Overseeing board or calling body (list chairman, president, or leader first)**

Name	Congregation
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

List the name, phone number, and e-mail address of the person to contact: \_\_\_\_\_

**Type of Organization (check the one that most closely describes the organization)**

- Ministry to specific groups (youth, seniors, mentally/physically handicapped)
- Personal counseling, institutional, or social services ministry
- WELS ministry support
- Professional or service organization
- Media ministry
- Outreach or mission organization
- Educational or school-related organization
- Foundation or trust
- Congregation or ministry consulting services
- Camp or other facility

**Explain why you would like to be listed in the synod Yearbook:**

In 100 words or less, describe the purpose, nature, and mission of the organization:

**Check all that apply: (not all boxes are needed to be checked to meet the criteria)**

- The organization clearly identifies itself as a WELS-affiliated organization in print and other public media.
- The organization's director, governing board members, and public spokespersons are members of WELS or ELS.
- The organization extends divine calls.
- The organization has a written constitution and bylaws or similar governing document approved by the appropriate district constitution committee
- The organization has a clear statement of mission and purpose.
- The organization recognizes that it is under the doctrinal supervision of the district president of the district in which it is headquartered.
- The organization is responsible for its own financial and legal affairs.
- The organization makes available its financial statements upon request.
- While affiliated with WELS, the organization does not represent itself as an agent or spokesman for the synod.
- The organization is a means of grace ministry.
- The organization is primarily a funding mechanism for other entities or efforts.
- The organization is a not-for-profit ministry under IRS guidelines.
- The organization is independently incorporated as a 501(c)3 organization.
- The organization utilizes the synod's 501(c)3 exemption.

Print name of person who completed this form: \_\_\_\_\_

Signature of person who completed this form: \_\_\_\_\_ Date: \_\_\_\_\_

***Complete this form and return to WELS Communication Services, N16W23377 Stone Ridge Drive, Waukesha, WI 53188. Include a copy of the organization's constitution and bylaws or other governing documents.***

You may also e-mail your materials to [lee.hitter@wels.net](mailto:lee.hitter@wels.net).